

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, March 13, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:08 AM, Friday, March 13, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103. Mr. Spinney introduced Mr. Larry Fronk, the interim Township Administrator for Miami Township. Mr. Fronk was appointed on March 4, 2009 and will now represent Miami Township on the CCTID Board. Mr. Duckworth was selected as the Union Township Administrator on February 24, 2009 and will now represent Union Township on the CCTID Board.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Larry Fronk, Member

Other Guests:

Karen Swartz, Commissioners
Deb Osborne, ENTRAN
Bill Brayshaw, Hamilton County Engineer
Ted Hubbard, Hamilton County Engineers
David Vomacka, Ch2mHILL
Steven Shadix, ENTRAN
Katie Ott, HNTB
Hank Fedders, KZF
David Wormald, URS Corp.
Tim Hershner, Planning
Andy Shahan, LJB Inc.
Rich Miller, CDS
Bob Koehler, OKI
Andy Fluegemann, ODOT
Hans Jindal, ODOT
Jeff Wallace, PB
Michael Kinne, FTC&H
Karl Schultz, Miami Township Trustee
John Offenbergen, Northwest Cons.
Gary Simmons, Palmer Engineering

Cindy Wallace, TranSystems
Gerard Berding, GU Berding
Jennifer Kunz, TEC Engineering
Tim Foley, ME Companies
Scot Lahrmer, Commissioners
Chad Balser, Bayer Becker
Lyle Bloom, CCSD
Jack Stremmel, HNTB
Caroline Duffy, Barr & Prevost
Ron Roberts, Roberts Engineering
Cindy Minter, MACTEC
Ed Humphrey, Commissioner
Steve Bergman, HDR
Jim Sauls, Batavia Township Trustee
Rex Parsons, Batavia Township
Chris Tritch, Bayer Becker
Andy Brossart, 5/3
Stan Harris, Stantec
Mike Sewell, GSP
Dave Wenzel, HNTB
Sam Khorshidi, RII

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Manger to approve the minutes of the February 13, 2009 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote carried with members present voting: Mr. Duckworth: yes, Mr. Manger: yes, Mr. Spinney: yes, Mr. Wharton: yea, Mr. Fronk: abstain.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Koehler, OKI, reported that the federal stimulus projects were approved, and the RTIP was amended. A resolution was passed by the OKI Board to collect traffic count data. Mr. Wharton reported that the funding partners will be meeting with ODOT officials to get projects scoped for the \$20 million stimulus award. Mr. Spinney advised that with the changes on the CCTID Board that Mr. Fronk will be the CCTID representative at the OKI ICC for remainder of 2009. Mr. Wharton will remain the alternate to Mr. Fronk. Mr. Wharton will send a letter to the OKI advising of the change to the Board.
2. **Eastern Corridor**
 - a. **Eastern Corridor Tier 2 - Key Next Steps for Part B Work** – Ted Hubbard, Hamilton County, reported the City of Cincinnati is advancing Segment I through the Hamilton County TID. Mr. Wharton advised that he is working with HCTID to finalize a TRAC presentation for update of the Eastern Corridor including segment IVA.
 - b. **IR275/32 Interchange** – Mr. Fluegemann reported they are reviewing ENTAN stage 1 design and wrapping up the IMS. Mr. Wharton noted he still needs to meet with ODOT staff regarding full take parcels in the area.
3. **Eastern Corridor Segment IVa** – Mr. Wharton advised the final version of scope of services is being reviewed by ODOT. Mr. Wharton noted a missing link in the study area (Aicholtz Connector from Mt. Carmel to Eastgate Blvd) and he will meet with District staff to tie this area into the project. A meeting is scheduled for March 18th to discuss further.
4. **Eastgate North Frontage Road** – Steve Shadix, ENTRAN, reported that field survey work has been completed. A public involvement meeting still needs to be set up. Mr. Manager noted the importance of the public involvement meeting since issues with the project have been worked out.
5. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Mr. Wharton, reported that Kleingers & Associates are finalizing township presentations and will also do a presentation at the Planning Commission meeting this month. Mr. Wharton noted the need to work together to update the County Thoroughfare Plan and then into OKI RTIP.
6. **Wolfpen-Pleasant Hill Road Improvements** – Mike Sewell, GS&P, advised that he has received positive comments from the residents. Phase 2 has been requested by ODOT. Mr. Wharton requested that all documents need to be reviewed by CCTID prior to submitting to ODOT.
7. **Business 28 Phase I Improvements** – Craig Stephenson, County Engineer's Office, reported that M-E has provided appraisal scope & fee and that Burgess & Niple will complete the right of way plans next week.
8. **SR 28 Improvements (I-275-Castleberry)** – Andy Shahan, LJB, reported that the deadline for comments is April 15th. Phase 1 is underway and should be submitted to ODOT by the end of May. The City of Milford will need to be included in utility discussions.
9. **Clough Pike Improvements** – Dave Wormald, URS, stated that they are working on storm water systems and finalizing scope. The deadline is the 1st of May.
10. **Stonelick-Williams Corner Covered Bridge** – Mr. Manger reported that he will meet with the consultant on Monday to review project scope.
11. **U.S. 50 Corridor Improvements** – Mr. Manger noted that the SR131 Improvements project from Wolfpen-Roundbottom is in design phase and will be ready to bid this

summer. Mr. Stephenson also advised that the Penn Station project has been delayed due to geotechnical issues.

12. **SR 32 East** – Tim Foley, M-E, advised that plans will be finalized after a meeting with ODOT. A new scope of services is being developed for the next phase of work.

D. Financial Items

1. **Monthly Financial Report** – Mr. Wharton reviewed the financial report.

Motion by Mr. Duckworth, seconded by Mr. Fronk, to accept the monthly financial report, as submitted, upon roll call vote, carried with members present voting aye.

2. **Regional Transportation Improvement Program** – Mr. Wharton advised that the Intergovernmental Agreement with the Clermont County Commissioners will be amended and thus the RTIP needs to be amended to reflect the changes.

Motion by Mr. Manger, seconded by Mr. Wharton, to amend the Regional Transportation Improvement Program, as submitted, upon roll call vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a service contract with Resource International, Inc. for utilization of Projectgrid.com interactive web based project management software application and related support services pursuant to the cost proposal dated March 10, 2009.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, to execute a service contract with Resource International, Inc. for utilization of Projectgrid.com interactive web based project management software application and related support services pursuant to the cost proposal dated March 10, 2009, as submitted, upon roll call vote, carried with members present voting aye.

2. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consulting Agreement 2007-01 dated September 14, 2007 with M•E Companies, increasing the contract time to May 11, 2009 with no attendant increase in the contract price for the performance of services related to the Strategic Plan for Access Improvements, SR 32 Corridor East, PID Nos. 82586, 82587, 82588, 82589, 82590 and related improvements as authorized and required under the Agreement.**

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the Secretary-Treasurer, to execute Change Order No. 04 to Consulting Agreement 2007-01 dated September 14, 2007 with M•E Companies, increasing the contract time to May 11, 2009 with no attendant increase in the contract price for the performance of services related to the Strategic Plan for Access Improvements, SR 32 Corridor East, PID Nos. 82586, 82587, 82588, 82589, 82590 and related improvements as authorized and required under the Agreement, as submitted, upon roll call vote, carried with members present voting aye.

F. Upcoming Meeting Schedule

1. Planning Commission: March 24, 2009 at 5:00 P.M.
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, OH 45103

2. Next Regular Meeting: April 15, 2009 at 9:00 A.M.
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, OH 45103

G. Adjournment

A motion by Mr. Duckworth, seconded by Mr. Manger to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 15th day of April 2009.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Duckworth

Seconded by: Frank